

Montevallo Historic Preservation Commission

Minutes

Oct 11, 2022

5:30 pm

City Hall Conference Room

Members:

Veronica Bailey

Bill Glosson

Susan Godwin

Valerie Johnson

Kathy King

Melinda Nix

Janice Seaman

Anitka Stewart Sims

Sherry Valides

Special guest: Paige Thomas

Call to Order:

- Establish quorum: 5:32 pm
- Approve minutes: motion, Nix; second, Glosson 5:33 pm

New Business

- CLG training presentation by Paige Thomas
 - Overview of CLG and HPC definitions, benefits, etc.
 - Powers and duties of an HPC
 - Different types of Historic Registers: National; Alabama; and local district
 - Local designations are exterior (for a structure) only, and the recommended method to protect a property or site
 - Standards for rehabilitation via National Park Service (NPS):
 - <https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>
 - <https://www.nps.gov/tps/standards.htm>
 - Minimal changes and disruptions to features and spatial elements, etc.
 - Bulletins available on many subjects (i.e., masonry, roofing, etc.)
 - Design review guidelines / standards must be based on the US Secretary of the Interior standards
 - Key is to guide property owners and commission members alike
 - Discussion of meeting procedures and processes, for HPC and DRC; allowing for due process
 - Application review: best practices and due process; standards; checklists
 - Suggested resources:
 - National Alliance of Preservation Commissions:
 - <https://www.napcommissions.org/>
 - <https://www.napcommissions.org/technical-assistance>
 - <https://www.napcommissions.org/resources>
 - Association for Preservation Technology:
 - <https://www.apti.org/>

- <https://www.apti.org/apt-building-technology-heritage-library>
 - Preservation Resource Center of New Orleans:
 - <https://prcno.org/>
 - <https://prcno.org/resources/>
 - National Trust for Historic Preservation
 - <https://savingplaces.org/>
- Discussion regarding next steps:
 - Agreement regarding need to update Design Guidelines and Procedures Manual
 - Godwin to provide an overview and include discussion regarding Section 106 properties
 - Nov. 15 meeting (not Nov. 8, which is Election Day)

Old Business

- Approval of Shoal Creek Graveyard Ground Penetrating Radar (GPR) proposal
 - Motion: Godwin; second: Nix
 - Discussion to amend proposal to include a requirement that copies of field notes and duplications of maps and photos will be give to the MHPC
 - Motion passes

Adjournment: 7:21 pm

Next meeting: Nov 15, 2022, 6:00 pm Council Chambers